

TRUST HEALTH AND WELLBEING COMMITTEE

TERMS OF REFERENCE

Policy	/
Review of Policy	/
Review of Trust Area of Activity	/
Operations	X
Resource Management	X

The purpose of the Committee is to oversee the development of strategy and the implementation of programmes relating to the health and wellbeing of staff, patients and the public, by:

1. Ensuring health and wellbeing is an explicit and integral part of the Trust's core activities, to enable
 - staff
 - patients
 - the public and visitors
 to maintain and improve their health.
2. Overseeing the development of strategy relating to the establishment and delivery of health and wellbeing activities in the Trust.
3. Overseeing, on behalf of the Trust, programmes and activities, aimed at:
 - reducing health inequalities
 - enhancing the health and wellbeing of staff, patients and visitors
 - improving the wellbeing of local communities by building relationships and minimising negative impacts.
4. Overseeing activities relating to the health and wellbeing of staff, including their emotional wellbeing.
5. Ensuring that the Trust has plans to deliver its Strategy and the health promoting and wellbeing elements of national and local policy, including:
 - NICE Public Health Guidance
 - Gloucestershire Health and Wellbeing Strategy
 - Gloucestershire DPH Report
6. Monitoring progress against Trust plans and towards national and local wellbeing targets.
7. Providing a forum for sharing good practice and generating ideas for promoting health and wellbeing
8. Collaborating actively with other organisations to improve the health and wellbeing of local people.

Membership and Responsibilities

Chair Non-executive Director

Vice Chair(s)

Director of Public Health and Strategy
 Director of Human Resources and OD

Members

Representatives from:

- Medical Division
- Surgical Division
- Diagnostic and Specialities Division
- Women and Children's Division
- Estates and Facilities Division
- Corporate Division
- Working Well
- Patient and Public Involvement
- Communications
- Health Promotion Resource Unit
- GCC Public Health Department
- GCCG Healthy Individuals Programme Group
- NHS Stop Smoking Service (GSSS)
- Staff-side (2, to include Chair of the Staff H&WB Group)
- Governors (2, to include 1 staff Governor)

Other members may be invited as necessary

Officer

From the Clinical Strategy Team

Quorum

When the Chair or one of the Vice Chairs and at least four other members are present

Frequency

No fewer than four meetings a year

Reporting Line

Trust Main Board

Sub-groups

Staff Health and Wellbeing Group

Submission/availability of Minutes

Within two weeks of meeting and reported to the next available Trust Board meeting.