

**SUSTAINABILITY COMMITTEE**

**TERMS OF REFERENCE**

Policy	✓
Review of Policy	✓
Review of Trust Area of Activity	✓
Operations	X
Resource Management	X

The Sustainability Committee is responsible to the Trust Main Board for the following main functions:

1. To understand global sustainability and the impacts upon the Trust, its stakeholders and activity and the actions required to manage change.
2. To lead and develop the Trust's strategy and policies in the area of Sustainability and Carbon Reduction.
3. To develop an over-arching Sustainability Strategy for the Trust and associated Sustainable Development Management Plan and monitor delivery.
4. To understand the skills required by the Trust's workforce and stakeholders to ensure the development of capacity to deliver services respecting sustainable development.
5. To consider and promote patient care which meets the Trust's sustainability goals.
6. To consider the wider impacts of purchasing decisions.
7. To ensure effective collaboration between the Trust and relevant Countywide Partnerships and other groups in areas relating to Sustainability and Carbon Reduction.
8. To ensure that national guidance on reporting and standards is met, including the production, on behalf of the Trust Board, of an Annual Sustainability and Climate Change Report.

**Membership & Responsibilities**

**Chair**

A Non-executive Director – Mrs Maria Bond

**Vice Chair**

A Public or Appointed Governor

**Members**

Governor (staff)  
 Director of Finance  
 Director of Estates and Facilities  
 Communications representative  
 Associate Director Education and Development (also acting as Human Resources representative)  
 Head of Procurement  
 Energy and Utilities Manager  
 Sustainability Manager  
 Matron representing Clinical Divisions  
 NHS Gloucestershire Clinical Commissioning  
 Group sustainability lead  
 Staff-side representative

**Officer**

From the Director of Estates and Facilities Team

**Quorum**

The Committee will be quorate when either the Chair or the Vice-Chair and at least three other members are present.

**Frequency of Meetings**

Not less than four times a year.

**Reporting Line**

Trust Main Board

7. To maintain an overview of the Trust's performance as a Good Corporate Citizen, through an annual self-assessment against the Sustainable Development Commission's Good Corporate Citizen model.

**Sub-Committees**

No formal Sub-Committees

**Submission/Availability of Minutes**

Minutes reported to the next available Main Board meeting.