**Step-by-step guide to**



**Sharing your QI project**

**Should I share my project?**

The short answer is: yes!

* You have put a lot of hard work into your project, which deserves recognition – don’t be shy about your achievements.
* Sharing your project could help other teams in our Trust, other NHS organisations or even international healthcare providers who have similar problems.
* Let’s put Gloucestershire Hospitals NHS Foundation Trust on the map as the most innovative and improving NHS Trust!

**Where can I share it?**

* **Journals:** you can submit your project to a journal in the form of an article. Some journals specialise in QI, for example:
  + BMJ Open Quality <https://bmjopenquality.bmj.com/> - publish for free if you a Q Community member
  + BMJ Quality and Safety <https://qualitysafety.bmj.com/>
* **Locally**: share with your colleagues, different teams or departments in our Trust or the wider Gloucestershire Health community, look for sharing opportunities at internal meetings and events.
* **Within your profession or with peers**
  + Share within your networks, Forums, Communities of Practice, email groups, professional bodies or via Twitter.
  + Sign up to the GSQIA mailing list to find out about potential events and conferences where you could share your project.
* **Fab NHS Stuff**: <https://fabnhsstuff.net/> - a quick and easy way to share what you’ve done. Your short summary will be uploaded to the website and will reach a wide audience of readers.

**How do I share?**

* There may be rules or guidelines that a journal, conference or professional body requires you to follow. You can usually find these on their website
* For Fab NHS Stuff, you will need to register first, and complete a submission form.
* Sharing doesn’t have to be hard work! It might be as simple as submitting your already created poster to a conference.

**Who can support me?**

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* **Library & Knowledge Services**0300 422 6495  
  [ghn-tr.libraryGHNHSFT@nhs.net](mailto:ghn-tr.libraryGHNHSFT@nhs.net)  
  @GlosHospLib

Can provide

* + advice on suitable journals to publish in
  + referencing training
  + general advice on how to share knowledge
  + signpost and provide resources regarding writing styles and publishing
* **GSQIA Team**   
  [ghn-tr.gsqia@nhs.net](mailto:ghn-tr.gsqia@nhs.net)  
  @gsqia  
  Ask to be sent the mailing list of events including conferences and award ceremonies



* **Your Gold QI Coach**

**Good luck with sharing your hard work and achievements - please let us know if you are successful, so we can celebrate!**

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