

**Patient
Information**

Medical Photography Consent

Introduction

Please read this consent information carefully. It will explain each consent level clearly. If you are unable to understand this information, please contact the Medical Photography department. A member of staff will be able to explain the consent levels and answer any questions that you may have. The telephone number is at the end of this leaflet.

You will be asked to sign and date which level of consent you agree to on the Photographic Request and Consent form.

You do not have to agree to a clinical photograph or a video being taken. However, in some cases, refusal may stop your healthcare team from achieving the best possible outcome for you.

Level 1 - Health Records only

You provide consent to clinical photographs or videos being taken and stored as part of your health record. These clinical photographs or videos will only be used for the diagnosis and monitoring of your medical condition(s).

Level 2 - Teaching, research and clinical trials

You provide consent to clinical photographs or videos being taken and stored as part of your health record. These clinical photographs or videos will be used for the diagnosis and monitoring of your medical condition(s). The clinical photographs or videos will also be stored on the Trust's teaching archive for staff to access. These clinical photographs or videos may be used for healthcare teaching.

Level 3 - Publication

You provide consent to clinical photographs or videos being taken and stored as part of your health record. These clinical photographs or videos will be used for the diagnosis and monitoring of your medical conditions. The clinical photographs or videos will also be stored on the Trust's publication and teaching archives for staff to access.

Reference No.

GHPI0441_03_25

Department

**Medical
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Review due

March 2028

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These clinical photographs or videos may also be published in the public domain on websites and education platforms. It must be noted that these clinical photographs and videos may be viewed throughout the world and not just in the United Kingdom. Some overseas countries may not provide the same level of protection to the rights of individuals as EU/UK legislation provides.

Withdrawing consent

You have the right to withdraw consent for the use of your clinical photographs or videos at any time. Any request for consent withdrawal must be in writing and addressed to the clinical photography team. The email and postal address is at the end of this leaflet.

Clinical photographs or videos consented for publication can only be removed from the Medical Photography system and cannot be recalled once published in the public domain.

Accessing copies of your images

Under Access to Health Records Act 1990 and The Data Protection Act 2018, copies of clinical photographs or videos can be provided. You can request copies of your clinical photographs or videos by contacting the Trust Access to Health Records department ghn-tr.accessoffice@nhs.net. The request will then be processed within 30 days, as per GDPR.

Contact information

Medical Photography Main Office

Ground Floor, Centre Block
Cheltenham General Hospital
Sandford Road
Cheltenham
GL53 7AN

Tel: 0300 422 4095

Email: ghn-tr.ghnhsft.medphoto@nhs.net

Monday to Friday, 8:00am to 5:00pm

Patient Information

How we look after your information

This leaflet refers several times to your health record. We have a legal duty to keep a full and accurate record of your care and treatment. This is your health record.

For more details about how we look after your information and your rights, please read the Trust's Privacy Notice at www.gloshospitals.nhs.uk/privacy-notice

Content reviewed: March 2025

Making a choice

Shared Decision Making

If you are asked to make a choice, you may have lots of questions that you want to ask. You may also want to talk over your options with your family or friends. It can help to write a list of the questions you want answered and take it to your appointment.



Ask 3 Questions

To begin with, try to make sure you get the answers to three key questions if you are asked to make a choice about your healthcare.

1. What are my options?
2. What are the pros and cons of each option for me?
3. How do I get support to help me make a decision that is right for me?

These resources have been adapted with kind permission from the MAGIC Programme, supported by the Health Foundation.

* Ask 3 Questions is based on Shepherd HL, et al. Three questions that patients can ask to improve the quality of information physicians give about treatment options: A cross-over trial. Patient Education and Counselling, 2011;84: 379-85



<https://aqua.nhs.uk/resources/shared-decision-making-case-studies/>